



July 26, 2018

**Reply to: CPWQA
c/o August Koloras
2536 Brighton Drive
York, PA 17402**

To: Suppliers/Providers of Wastewater Treatment and Collection System Equipment, Related Products, and Professional and Construction Services, and those who are seeking an opportunity to market their products/services to Wastewater Treatment and Collection System operators and designers

From: August Koloras, CPWQA Trade Fair Committee Chairman

The Central Pennsylvania Water Quality Association will hold its 2018 **Trade Fair and Plant Tour** on Friday, September 14, 2018, at the **Dover Township Wastewater Treatment Facility**, located at **851 Graffius Road, York, PA 17404**.

The Trade Fair Committee and the CPWQA Board appreciate the support of our many long time exhibitors and are pleased to welcome the support of more recent exhibitors. We recognize the limits of your marketing budget, and to that end, we are capitalizing on the successes of last two years' events by again combining the Trade Fair with a tour of one of the premier treatment facilities in our region. Note that our membership consists of municipal and industrial wastewater treatment plant and collection system operators, laboratory technicians, and maintenance personnel, as well as municipal management personal, municipal authority members, and design and construction professionals and technicians.

CPWQA invites you to exhibit at the Trade Fair. The \$250.00 exhibitor fee (reduced from \$350.00 in 2013) will provide you with an exhibit table in the main exhibition area, a business card ad in the Trade Fair brochure (distributed to all attendees), a listing of the pre-registered Trade Fair attendees, breakfast for two of your firm's representatives, lunch for two of your firm's representatives, a chance in a random drawing for a free registration at the 2019 Trade Fair, and a chance in a random drawing for a \$300.00 Gift Card. The increased area and layout of the Dover facility enable us the ability to offer outdoor exhibit spaces for those who would like to offer trailer or truck mounted displays or outdoor demonstrations.

If you are interested in exhibiting, please return the enclosed application, **with your business card and exhibit fee**, to CPWQA, c/o August Koloras, 2536 Brighton Drive, York, PA 17402. Checks should be made payable to "CPWQA".

Please remember that our event is titled "Trade Fair and Plant Tour". CPWQA will be utilizing its "DEP Certified Training Sponsor" status to provide 1 DEP Approved Wastewater Contact Hour (CH) for attending the event. We are confident this will attract the interest of licensed operators, AND licensed professional engineers. CPWQA will conduct an exhibit hall activity to encourage attendees to visit the Vendor Booths.

Should you have any comments or suggestions for improving the Trade Fair, please email me at Akoloras@riordanmat.com or call me at 717-817-9650. I look forward to seeing you in September.

Sincerely,

August Koloras
Trade Fair Committee Chairman



2018 CPWQA TRADE FAIR AND PLANT TOUR EXHIBITOR INFORMATION SHEET

- DATE:** Friday, September 14, 2018
- LOCATION:** Dover Township Wastewater Treatment Facility
851 Graffius Road
York, PA 17404
- EXHIBIT ROOM HOURS:** 8:00 AM to 2:00 PM. Exhibitors will be allowed to enter the exhibit area at 7:00 AM to set up their displays. (A light catered breakfast will be provided). Displays should remain in place until 2:00 PM.
- EXHIBITOR FEE:** \$250.00 per table
- To register, complete the **Exhibitor Application** and mail, with a check (payable to CPWQA) and a business card to:
- CPWQA
c/o August Koloras
2536 Brighton Drive
York, PA 17402
- EXHIBITORS WILL RECEIVE:** A display table in the main exhibition hall
A copy of your business card in the Trade Fair brochure (distributed to all attendees)
Event specific name badges and CPWQA lanyards for all registered representatives
A list of the pre-registered attendees
Light Catered Breakfast
Lunch for two representatives. (Additional lunches can be purchased for \$22.00).
All exhibitors will be entered into a random drawing for a free table at the 2019 Trade Fair
Also, all exhibitors will be entered into a random drawing for a \$300.00 Gift Card
- EXHIBIT LIMITATIONS:** Registrations will be limited to 64 exhibitors. Booth spaces will include an exhibit table. Also, the first 24 registrants requesting space for an outdoor display will be provided with an assigned space at no additional cost.
- TRAINING ACTIVITIES:** To help increase attendance, Exhibitors are reminded that those attending the plant tour, exhibit hall, and technical meeting will be eligible to receive 1 DEP Approved Wastewater Contact Hour. If any exhibitor would also like to register for the DEP Contact Hour or receive a certificate of attendance for use in continuing education toward your PE license, please note your Client ID Number or your PE license number next to your name on the Exhibitor Application Form. If you register for the DEP Contact Hour, the cost is \$5.00 and you must present your DEP Client ID Card/Certificate and a photo ID at the Contact Hour Attendance Desk.
- ROOM RESERVATIONS:** There are numerous hotels/motels in close proximity to the Dover Township facility with varying costs and amenities. Exhibitors should make their own lodging arrangements.
- RESPONSIBILITY/LIABILITY:** In registering for the Trade Fair, the exhibitor agrees to assume the entire responsibility and liability for losses, damages and claims arising out of injury or damage to exhibitor's displays, equipment, or other property.
- DOOR PRIZES:** CPWQA solicits door prizes to be awarded to registered attendees at the close of the Trade Fair. If you wish to contribute, please bring the prizes to the Trade Fair. (Typical door prizes include, gift cards, tools, mugs, calculators, golf balls, tee shirts, etc.) All door prize contributions are gratefully accepted.
- EXHIBITOR PRIZE:** CPWQA will award one exhibitor (randomly selected) a free registration for the 2019 Trade Fair. CPWQA will also award one exhibitor (randomly selected) a \$300.00 gift card.

QUESTIONS: Contact August Koloras 717-817-9650 or Akoloras@riordanmat.com



2018 CPWQA TRADE FAIR AND PLANT TOUR
TABLETOP EXHIBITOR APPLICATION

For CPWQA use
Date received _____

Friday, September 14, 2018
Dover Township Wastewater Treatment Facility

We hereby register to display a tabletop exhibit at the 2018 CPWQA Trade Fair and Plant Tour. By completing this form, we agree to all of the stipulations noted in the exhibitor's information sheet that was distributed with this application.

| | |
|---------------------------|--|
| Company/Organization Name | |
| Street Address (Line 1) | |
| City, State, Zip | |
| Telephone | |
| Email | |
| Company Contact Person | |

We request _____ Table(s) at \$250.00 per table for a total cost of \$

We also request a space for an outdoor exhibit: Yes _____ No _____ No Additional Cost

We understand that the above registration fee includes lunch for two representatives. Those representatives will be:

| Name | DEP Client ID or PE # |
|------|-----------------------|
| | |
| | |

We understand that additional lunches can be purchased at a cost of \$22.00 per person.

We wish to order _____ Additional lunches and have enclosed: \$

The lunches will be used by:

| Name | DEP Client ID or PE # |
|------|-----------------------|
| | |
| | |
| | |

For each person requesting a DEP Contact Hour or Continuing Education Certificate, please include \$5.00 for those requesting the credit and note their DEP Client ID or PE License # next to their name.

We wish to request _____ Contact Hour or PDH Certificates and have enclosed: \$

Enclosed is our check for: \$ Booths + Additional Lunches + Credit Hour Fees

Please return this application form and fees as soon as possible to:

CPWQA
c/o August Koloras
2536 Brighton Drive
York, PA 17402

Attach business card here

Be advised that this business card will be removed from this form and duplicated in the event brochure. Method of attachment should not compromise the appearance of the face of the card